

**VILLAGE OF PLEASANT PRAIRIE
FENCE REQUIREMENTS**

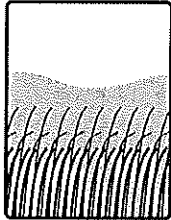
1. All permit applications shall include a site plan and a construction plan pursuant to the Village Zoning Ordinance (see attached).
2. The owner is responsible to ensure that proper inspections are obtained pursuant to the attached Village Zoning Ordinance.
3. Fee: \$40.00
4. **Fences are not allowed to be placed in a utility easement without written permission from the WE Energies. Contact: Tracy Zweibel at WE Energies at 262-763-1044.**

***Vision Triangle:** no obstructions, such as structures, fences, parking, or vegetation shall be permitted in any Business, Manufacturing or Institutional Zoning District between the heights of two (2) feet and 10 feet above the plane through the centerline of the road within the triangular space formed by any two existing or proposed intersecting street or alley right-of-way lines and a line joining points on such lines located a minimum of 15 feet from their intersection. In the case of any Federal, State or County Trunk Highway or Village road intersection with any other Federal, State or County Trunk Highway or Village road or railways, the corner cutoff distances establishing the triangular vision clearance space shall be increased to 50 feet.

*Before digging call Diggers Hotline at 1-800-982-0299
to have all underground utilities marked.*

Village of Pleasant Prairie
Community Development Department (Planning and Zoning)
9915 39th Avenue
Pleasant Prairie, WI 53158
(262) 925-6717

Village of Pleasant Prairie
Building Inspection Department
9915 39th Avenue
Pleasant Prairie, WI 53158
(262) 694-9304



**Zoning & Building Permits
Checklist Form**

Additions, Alterations, & Accessory Structures - Residential
(including but not limited to: Additions, Alterations, Attached & Detached Garages, Pole Barns, Sheds, Carports, Gazebos, Decks/Porches, Pool/Hot Tub/Spa, Fences, Driveways, Sports Courts, and Satellite Dishes/Residential Tower Antennas)

ALL PERMITS SHALL BE OBTAINED PRIOR TO ANY WORK COMMENCING

The Community Development Department will only accept a complete permit application submittal that includes the following items:

- 1) _____ **FORM: VPP-BI-0031-F "Checklist Form – Additions, Alterations & Accessory Structures – Residential"**
(THIS FORM, Pages 1 & 2): Please complete, sign and return with your application materials.
- 2) _____ **FORM: VPP-BI-0001-F "Standard Application Form"**: Fill out completely including signature.
- 3) _____ **FORM: "Cautionary Statement" SBD-5823**: (Page 3 only) Must be signed by the owner of the property.
- 4) _____ **CONSTRUCTION PLANS OR BLUEPRINTS**: Submit one of the following:
 - Addition**: Two complete sets of construction plans
 - Alteration**: Two complete sets of construction plans
 - Accessory Structure**: Two complete sets of construction plans OR FORM: VPP-BI-0022-F "Accessory Structure Wall Section"
 - Deck/Porch**: Two complete sets of construction plans
 - Driveway**: no construction plans required
 - Fence**: no construction plans required
 - Pool/Hot Tub/Spa, Above Ground**: copy of all brochures for pool, heater, filter, pump
 - Pool/Hot Tub/Spa, In Ground**: Two complete sets of construction plans
- 5) _____ **SITE PLAN OR PLAT OF SURVEY**: Submit one of the following (Not required for Interior Alterations):
 - Site Plan**: See VPP-BI-0033-I "Site Plan Requirements" and VPP-BI-0020-I "Sample Site Plan".
 - OR**
 - Plat of Survey**: A Plat of Survey, as prepared by a Wisconsin Registered Land Surveyor, shall be required IF the property is located within or abuts a shoreland, wetland, floodplain, navigable waterway, or if verification of setbacks is questionable.
- 6) _____ **FORM: VPP-BI-0005-F "Electric, Plumbing, HVAC, Exterior (Utility) Plumbing Permit Application"**: IF ANY OF THESE WILL BE INSTALLED OR ALTERED, YOU MUST APPLY FOR THE APPLICABLE PERMITS. If the Village is unable to verify contractor certification through the State of Wisconsin, you may be required to provide a copy of each certification card.

NOTE: Fill out a separate form for each sub-contractor/trade:

- Electrical Permit Application**: Electrical permits will only be issued to a Village licensed Wisconsin Certified Master Electrician. Submit completed form with appropriate signature.
- Interior Plumbing Permit Application**: Plumbing permits will only be issued to a Wisconsin Certified Master Plumber. Submit completed form with appropriate signature.
- HVAC Permit Application**: HVAC permits will only be issued to a Wisconsin Certified HVAC Contractor or HVAC Qualifier. Submit completed form with appropriate signature
- Exterior Plumbing (Utility Connection) Permit Application**: Exterior Plumbing permits will only be issued to a Wisconsin Certified Utility Contractor, Master Plumber, or Master Plumber-Restricted. Submit completed form with appropriate signature.

7) _____ **PROOF OF OWNERSHIP**: If the Village cannot verify current ownership through Kenosha County (example: recent purchases, deeds in error, etc) you may be required to provide a copy of recorded warranty deed or quit claim deed.

8) _____ **ANY OTHER ITEMS AS MAY BE REQUIRED DUE TO COVENANT OR OTHER RESTRICTIONS**:

May include:

- Erosion Control Permit, or any other required permits as determined by the Village
- Kenosha County Sanitary Permit or letter of compliance: IF the property is served by a private on-site sewage disposal system, a permit or compliance statement must be submitted with an application for Additions or Alterations.
- written approval from Architectural Control Committee or Developer.
- other (_____)

Checklist for Additions, Alterations & Accessory Structures (Continued)

I, _____ (Print Name), understand that all work shall be done in accordance with the conditionally approved plans and all other local, State or Federal regulations that may be amended from time to time and furthermore I understand the following:

* Each applicant (Owner and Contractor) is charged with the knowledge of Village Zoning Ordinances, Village Municipal Ordinances, and other County, State or Federal requirements related to the proposed project. Copies of the text of the Village Ordinances or portions thereof are available for sale, copying, or inspection upon request. Any statements made, assurance given, or permit erroneously issued contrary to the relevant Ordinances are null and void.

* All applications shall have zoning, building, sanitary, and erosion control approval before a zoning or building permit can be issued.

* All special assessments shall be satisfied before a zoning or building permit can be issued. Contact the Village Treasurer at the Village of Pleasant Prairie.

* Building and zoning permits may require up to ten (10) working days to be processed. If during the Village's review of the application, information is missing or additional information is required the permit will be put on hold until the information is received. The contractor/owner will be contacted and the 10 day review period will re-start when all required information is received.

* It is the responsibility of the contractor to call the Village of Pleasant Prairie, Building Inspection Department for required inspections. (Minimum of 2 business days notice required.) A re-inspection fee will be charged each time an inspection is required once the inspector has made two (2) previous inspections and the inspection has failed for a second time.

* **It is illegal for anyone to occupy a structure, including people residing or placing/storing any personal property within the structure, until a Final Inspection passes. (Maximum fine \$500.00 per day.) All structures shall be inspected and approved prior to issuance of Final Certificate of Compliance for Occupancy.**

* **All related Fees (permits, etc) shall be tripled for work that has commenced prior to issuance of permits.**

Signature (Owner/Contractor)

Date



Zoning & Building Inspection Permits Standard Permit Application

(PLEASE PRINT)

Job Address: _____ Tax Parcel No.: _____

Subdivision, CSM, Lot #: _____

Owner's Name: _____ Phone #: _____

Mailing Address: _____

City, State, Zip: _____

Owner acting as General Contractor (must sign and submit Cautionary Statement Form)
--OR--

General Contractor

Company Name: _____ Phone #: _____

Mailing Address: _____ City, State, Zip: _____

*Contractor's Wisconsin Certification # _____
(*Required for all Residential Additions, Alterations, and attached Accessory Structures)

1) Proposed Project:

- ACCESSORY STRUCTURE: (please circle one)
garage / shed / deck / porch / gazebo / pool / hot tub / spa / pond / fence / driveway / other: _____
- ADDITION
- ALTERATION OR REMODEL
- OTHER: _____

2) Project Description: (ex. Sunroom addition, basement finish, new fence, replace driveway, etc)

3) Estimated Cost of Project: \$ _____

4) Proposed Dimensions:

(Length x Width) _____ ft x _____ ft = _____ sq ft -OR- Linear Feet _____ ft

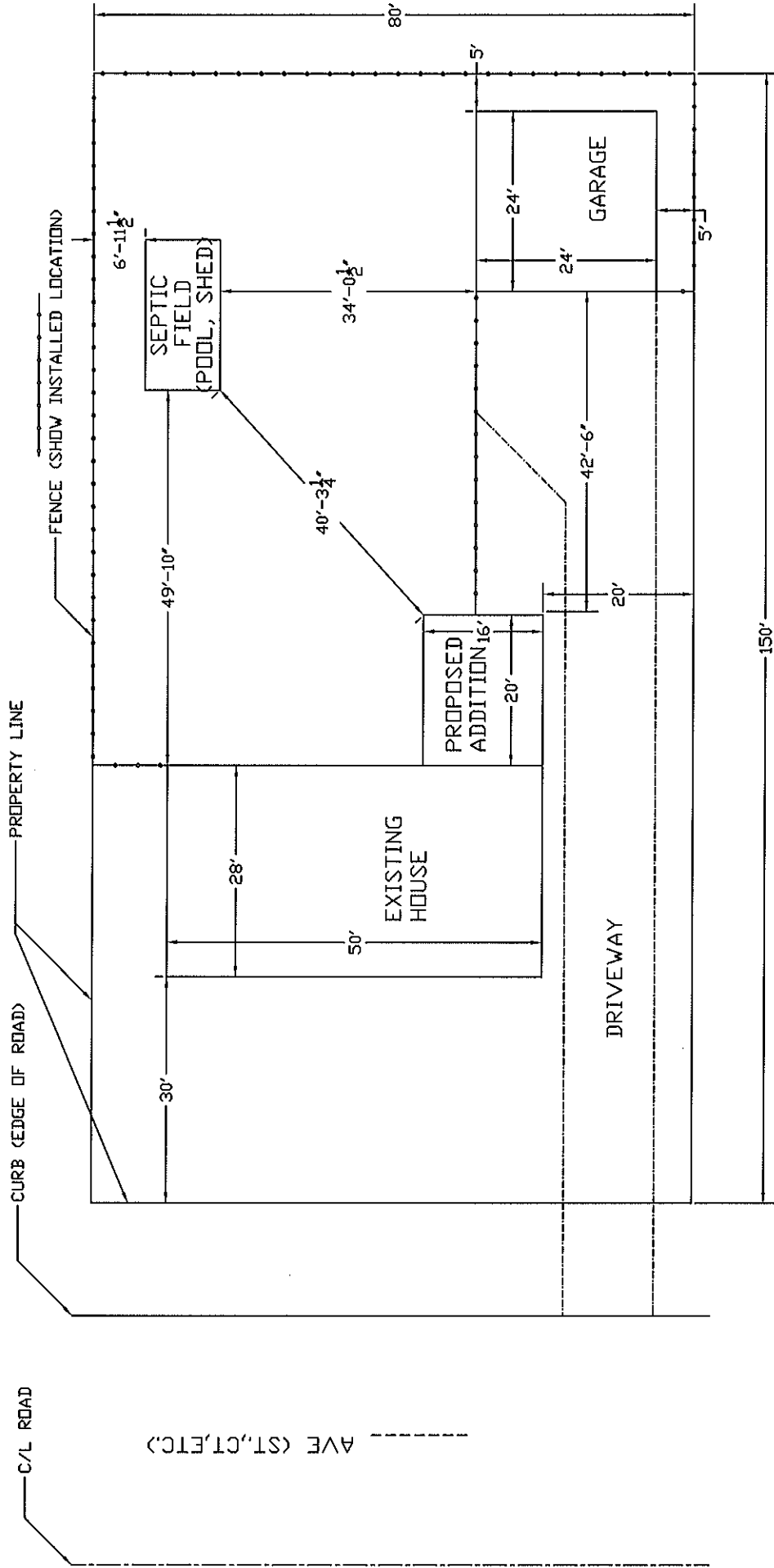
AND Height _____ ft

NOTE: ANY WORK STARTED WITHOUT THE REQUIRED PERMITS OR CONNECTION FEES RESULT IN TRIPLED PERMIT FEE AMOUNTS. The undersigned hereby makes application for this permit to do the work herein described and as shown on the attached Plat of Survey/Site Plan and construction plans, and hereby agrees that all of the work will be done in accordance with all applicable codes and ordinances of the State of Wisconsin, the County of Kenosha and the Village of Pleasant Prairie.

Owner/Contractor Name (PLEASE PRINT): _____

Owner/Contractor Signature: _____ Date: _____

EXAMPLE ONLY



VILLAGE OF PLEASANT PRAIRIE
 EXAMPLE SITE PLAN

DATE: OCTOBER 2004
 REVISED:

DRAWN BY: KEN ROBERS

SCALE: 1" = 1'

VPP-BI-0020-I

ARTICLE XI
Fences

§ 420-79. Zoning permit required; exception.

No person shall construct, repair, replace, install, enlarge, or alter any fence, as defined by this chapter, unless a valid zoning permit for a fence has first been issued pursuant to this chapter and such permit has neither expired nor been suspended or revoked, except as provided in § 420-80. If work has commenced or is completed without proper permits, the Village may take the appropriate actions to prosecute the violation of this chapter. (See § 420-22 of this chapter for additional information related to a zoning permit for a fence, including but not limited to preconditions, application requirements, incomplete applications, approval or denial of an application, issuance of a permit, binding nature of application, acceptance of permit conditions, time limits, assignment, inspections required, suspension, revocation or voiding a permit, circularity, plan changes, plans on file, invalid permits and disclaimer.)

§ 420-80. Fences permitted without zoning permit.

The following types of fences are permitted as specified without a zoning permit subject to the following restrictions and provided that said fence does not in any way interfere with traffic visibility, does not block, redirect or cause a drainage problem for the adjacent or downstream properties, and is not located within any utility easement(s) without written permission from the applicable utility company:

- A. A snow fence shall be permitted in all districts when comprised of wooden pickets bound together by wire and not exceeding four feet in height and removed between May 1 and November 1 of each year. No privately owned snow fence shall extend into the road right-of-way line.
- B. Agricultural field fences shall not require a permit and shall not extend into the road right-of-way. Such fences shall be allowed only in the A-1, A-2, A-3, A-4, APO, AGO and ALHO Districts. An agricultural field fence is used to provide enclosure for agricultural animals or fields in any agricultural zoning district. An agricultural field fence may be constructed of field stone, wood or wire and may be electric or may incorporate barbed wire.
- C. Decorative fences not exceeding two feet in height shall be permitted in all districts.
- D. Underground electrical fences are permitted in any agricultural, residential or C-2 District.

§ 420-81. Standards for fences.

- A. Residential fences. A residential fence is used to provide enclosure of all or a portion of the property for privacy or security in any residential, agricultural, or conservancy district, subject to the following requirements:

- (1) Said fence may be constructed of brick, field stone, wood, wrought iron, chain link (with a minimum thickness of nine gauge and a top support), or other appropriate material approved by the Zoning Administrator; however, a residential fence shall not be an agricultural field fence or electric fence or incorporate razor or barbed wire.
- (2) It shall be the sole responsibility of the property owner(s) to ensure that the following setbacks are met:
 - (a) Said fence may be located on the side or rear property lines.
 - (b) Said fence may be located in a shore yard, provided that it is not located on the water side of the ordinary high-water mark of said navigable waterway. Said fence shall not block, redirect or impede the flow of water or drainage within the area.
 - (c) Said fence may be placed within a wetland, provided that there is minimal disturbance to the wetlands.
 - (d) Said fence shall be set back a minimum of two feet from any Village right-of-way.
 - (e) Said fence shall be set back a minimum of 15 feet from any private road as measured from the outer edge of the gravel shoulder or back of curb.
- (3) Said fence shall not be located within the vision triangle, as defined by this chapter.⁵
- (4) The fence height shall include all elevations, including berms, above the overall standard grade of the property, excluding architectural fineals.
- (5) Said fence shall not be higher than six feet if located in the rear yard, rear street yard and/or side street yard.
- (6) Said fence shall not be higher than four feet if located within a front street yard.
- (7) Concrete or brick pillars located between fence sections may be permitted to a height of six feet in a front street yard.
- (8) Said fence shall not be located within a utility easement(s) without written permission from the applicable utility company.
- (9) Said fence shall not be located within a drainage easement or other easement without written permission from the easement grantor and the Village.
- (10) Said fence shall not block, redirect or cause a drainage problem for the adjacent or downstream properties.
- (11) Said fence shall be in compliance with any structural requirements of any local, county and state codes.

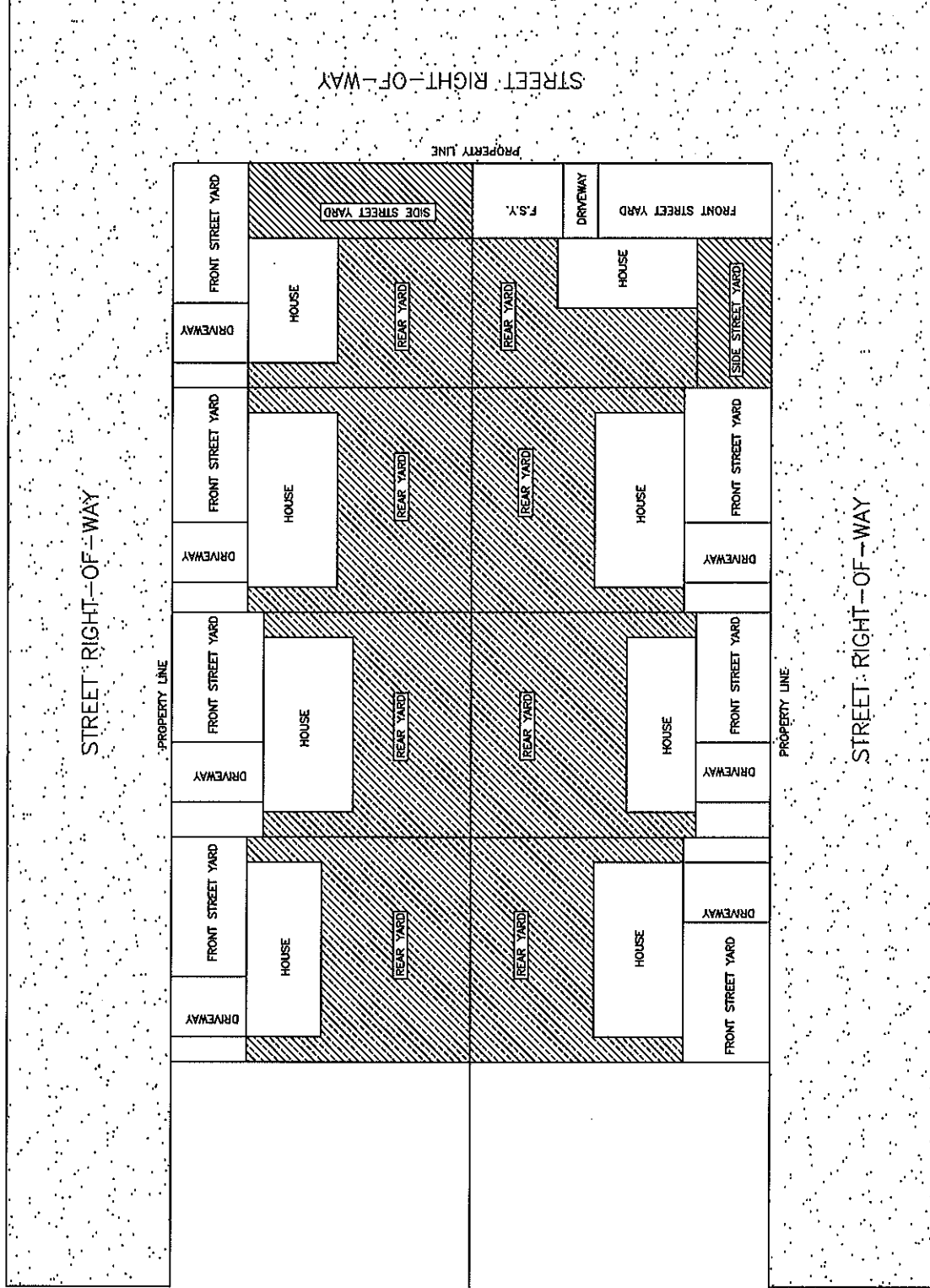
5. Editor's Note: See § 420-44, Vision triangle.

- (12) The property owner(s) is responsible for ensuring that said fence is designed and constructed so as to resist any wind load to which said fence may be subject.
 - (13) Every person or legal entity residing or located in the Village of Pleasant Prairie is prohibited from possessing or harboring a wolf-dog hybrid in the Village unless he or it meets the following criteria:
 - (a) Written proof from the property owner/occupant that a legally licensed wolf-dog hybrid is kept on said property shall be submitted. A wolf-dog hybrid is defined as an animal formed of the union of a dog and wolf species and possessing physical characteristics typically attributed thereto.
 - (b) Any licensed wolf-dog hybrid shall be kept in an enclosure in the rear or side of a principal structure of at least 1,600 square feet surrounded by a fence seven feet high with an overhang of fencing angling into the fenced area. No wolf-dog hybrid shall be kept in the front or side street yard of any property.
 - (c) A barrier or wall shall be placed a minimum of two feet below grade inside the pen beneath the vertical fencing to prevent the wolf-dog hybrid from digging out along the fence.
 - (d) A six-foot-high solid child-proof barrier fence shall be installed not less than six feet away from the fenced enclosure to prevent the possibility of children reaching through the fence to touch the animal(s).
 - (e) If such referenced property no longer has a licensed wolf-dog hybrid for more than 12 consecutive months, the seven-foot-high fence shall become a nonconforming accessory structure, and the fence shall be removed or reconstructed to conform to the provisions of this chapter.
- B. Commercial fences. A commercial fence is used to provide enclosure, screening or security for all or a portion of a property in any business, manufacturing, institutional or park and recreational district, subject to the following requirements:
- (1) Said fence may be constructed of brick, field stones, wood, wrought iron, chain link (with a minimum thickness of nine gauge and a top support) or other appropriate material approved by the Zoning Administrator; however, a commercial fence shall not be an agricultural field fence nor an electric fence but may incorporate razor or barbed wire only as deemed necessary by the Village Zoning Administrator.
 - (2) It shall be the sole responsibility of the property owner to ensure that the following setbacks are met:
 - (a) Said fence may be located on the side or rear property lines.
 - (b) Said fence may be located in any street yard only upon approval by the Village Zoning Administrator, provided that said fence is set back a minimum of 15 feet from any public right-of-way.

- (c) Said fence may be located in any street yard only upon approval by the Village Zoning Administrator, provided that said fence is set back a minimum of 20 feet from any private road as measured from the outer edge of the gravel shoulder or back of curb.
 - (d) Said fence may be located in a shore yard, provided that it is not located on the water side of the ordinary high-water mark of said navigable waterway. Said fence shall not block, redirect or impede the flow of water or drainage within the area.
 - (e) Said fence may be placed within a wetland, provided that there is minimal disturbance to the wetlands.
 - (f) Said fence shall not be placed within the vision triangle, as defined by this chapter.⁶
- (3) Said fence shall not be higher than 10 feet. The fence height shall include all elevations, including berms, above the overall standard grade of the property.
 - (4) No fence shall be placed within any utility easement(s) without written permission from the applicable utility company.
 - (5) Said fence shall not be located within a drainage easement.
 - (6) Said fence shall not be located within any other easement without written permission from the easement grantor and the Village.
 - (7) No fence shall block, redirect or cause a drainage problem for the adjacent or downstream properties.
 - (8) Said fence shall be in compliance with any structural requirements of any local, county and state codes.
 - (9) The property owner(s) is responsible for ensuring that said fence is designed and constructed so as to resist any wind load to which said fence may be subject.
 - (10) The Village Zoning Administrator may require a fence to be installed along the rear or side property line of a property located within a business or manufacturing district that abuts a property located within a residential district. Said fence shall be constructed of a solid material, including brick, wood, concrete or field stone, and shall be a minimum of six feet high with the good side of the fence facing the property located within the residential district.

6. Editor's Note: See § 420-44, Vision triangle.

ILLUSTRATION B (EXAMPLE ONLY)



VILLAGE OF PLEASANT PRAIRIE
 VPP-COMDEV-0051-I YARD DEFINITION SHEET 1

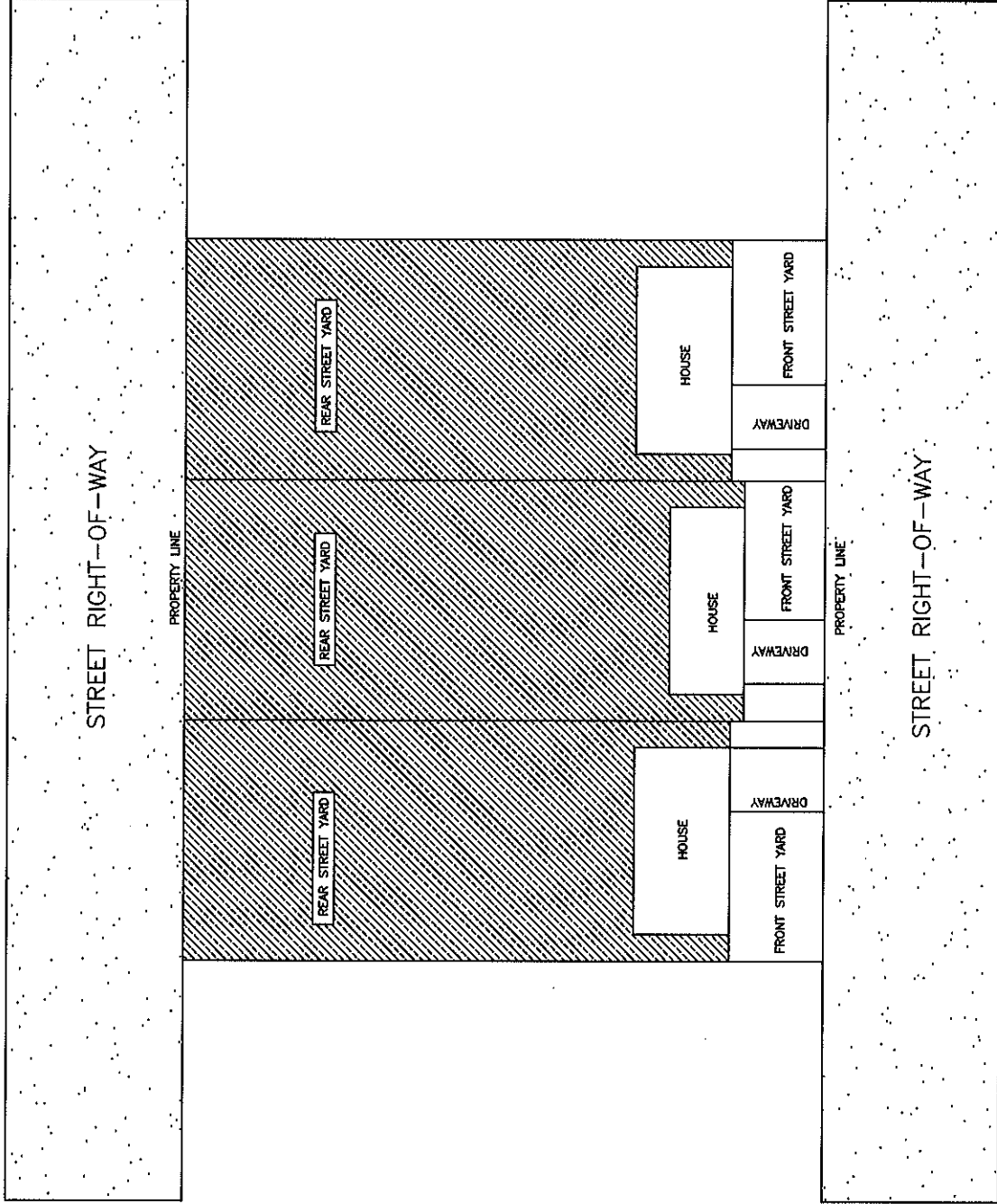
DATE: 2/1/05
 REVISED:

SCALE: NTS

DRAWN BY: KEN ROBERS

APPROVED BY:

ILLUSTRATION B (EXAMPLE ONLY)



VILLAGE OF PLEASANT PRAIRIE
VPP-COMDEV-0052-I. YARD DEFINITION SHEET 2

DATE: 2/1/05
REVISED:

SCALE: NTS

DRAWN BY: KEN ROBERS

APPROVED BY: